

Meeker County Economic Development Authority  
Thursday May 11, 2023, at 5:30pm  
Meeker County State Highway Building Breakroom  
Litchfield, Minnesota

Present: Brent Bengtson, Steve Schmitt, Mark Smith, Danny Scheifelbien, Terri Boese, Kim Dolan, Chuck Lietzau, Joe Kuechle, Chris Loew & Consultant Graphenteen

Absent: Eric Holt

Meeting was called to order at 5:33 pm by President Steve Schmitt.

Public comment: none/ Public Attendee – Steve Kosbab

Public Hearing was opened @ 5:34 pm for the transfer of Land located at 415 S Ramsey Avenue, Litchfield from the EDA to the Hospital.

M/S Smith/Kuechle to approve Resolution No. 2023-1.

Roll Call Vote: Board members Lietzau, Smith, Kuechle, Schiefelbein, Schmitt, Boese and Bengtson voting "yes", Board member Dolan abstained. Resolution declared adopted #2023-1.

Public Hearing closed @ 5:36 pm.

M/S Boese/Bengtson to approve the agenda with one change, the board will just be reviewing the RLF guidelines and not IRP as that will be reviewed by MCDC. Motion Carried

M/S Smith/Boese to approve the minutes from the 3/9/23 board meeting with no additions or corrections. Motion carried.

M/S Bengtson/Dolan to approve the March and April financial summaries. Motion carried.

Admin Asst Loew asked board members if they had any thoughts or changes for the upcoming 2024 Budget. Board members reviewed and discussed DSI's 2024 contract changes and the 2023 budget. After discussion Board members agreed there were no changes to the budget.

Board members Boese, Dolan & Bengtson volunteered to serve on the Budget Committee.

M/S Boese/Dolan to approve the RLF guidelines updates for verbiage on interest rate resets. Motion Carried

M/S Bengtson/Boese to approve as submitted the Lumber One Housing Program request. Motion Carried

UPDATES:

- Consultant Graphenteen – reviewed her activities with board members, is creating a housing developer packet with the City of LFD and continues to work on Childcare grants, LFD Main Street Grants & info to new business inquiries.
- Admin Assistant Loew –
  - o informed the board current Watkins board member Joe Kuechle re-applied for the Watkins board position that was coming up on 6/3/23. Goes to commissioners on May 16<sup>th</sup>, 2023.
  - o Checked with Sharon on CD Rates through PFM. M/S Boese/Kuechle to approve doing a 6-month CD, \$500,000 at 5.33% net rate.
  - o Website refresh – updated board members on the progress
- Board members shared with the rest of the board their community happenings.

M/S Schiefelbein/Smith to approve adjourning the meeting at 6:48 pm. Motion Carried

Respectfully submitted by  
Chris Loew, Secretary

**These are unapproved meeting minutes.**