

Meeker County Economic Development Authority  
Annual Meeting  
Thursday January 19, 2023 at 5:30pm  
Meeker County Courthouse Community Room A  
Litchfield, Minnesota

Present: Brent Bengtson, Steve Schmitt, Joe Kuechle, Mark Smith, Danny Scheifelbien, Terri Boese & Chris Loew

Absent: Eric Holt, Chuck Lietzau, Kim Dolan

Meeting was called to order at 5:38 pm by President Steve Schmitt.

Public comment: no one present.

M/S Smith/Boese to approve the agenda. Motion Carried

M/S Kuechle/Scheifelbien to approve the minutes from the November 10, 2022, regular board meeting with no additions or corrections. Motion carried.

M/S Bengtson/Boese to approve the November & December 2022 financial summaries. Motion carried.

M/S Smith/Bengtson to approve the MCIT invoice of \$2260.00 for EDA insurance coverage. Motion carried.

M/S Scheifelbien/Kuechle to approve the Treasurer's Bond to be set at \$100,00.00. Motion carried.

M/S Smith/Boese to approve the director's stipend to be set at \$70.00. Motion carried.

M/S Kuechle/Bengtson to approve the list of depositories for the EDA Funds. Motion carried.

M/S Smith/Bengtson to approve the Independent Review as the EDA's official newspaper. Motion carried.

M/S Smith/Boese to approve keeping the existing slate of officers as listed below for 2023. Motion carried.

President – Steve Schmidt

Vice President – Eric Holt

Treasurer – Brent Bengtson

Secretary – Admin Asst. Chris Loew

M/S Boese/Scheifelbien to approve a modification to the construction loan agreement with Lumber One through May 31, 2023 with repayment due on June 1, 2023 for any unsold homes. Motion carried.

Consultant Graphenteen updated board members on the status of the Housing Fund requests from Charles Burdick and UCAP.

UPDATES:

- Consultant Graphenteen – the EDA was reimbursed from SWIF for her time in working on the MSERP
- Admin Assistant Loew – starting to work on website refresh, if board members have any thoughts for changes they would like to see to please let her know. To make sure to fill out their conflict of interest forms and turn back in.
- Board members shared their community updates

Misc:

- Housing Study presentation will be on Wednesday February 8, 2023, at 5:30 pm in Community Room A.

M/S Scheifelbien/Kuechle to approve adjourning the meeting at 6:20 pm. Motion Carried

Respectfully submitted by  
Chris Loew, Secretary

**These are unapproved meeting minutes.**